

**Town of Three Lakes - Oneida County
Registration Slip for Listening Session**

April 20, 2010

Date

Wisconsin Act 31

Listening Session

PRINT your full name _____

Physical Address _____

City _____

State _____

Zip _____

Mailing Address: _____

I wish to:

☐ Speak in support

☐ Register in support, but not speak

☐ Speak in opposition

☐ Register in opposition, but not speak

Comments: _____

Signature

Date

Speakers: please hand in your form to the Town Clerk prior to the start of the session.

Others: please hand in your form to the Town Clerk before leaving.

(see reverse side for additional information)

Rules of Order for Listening Sessions and Suggestions to help you be prepared if you wish to speak:

1. Speaker time may be limited by the chair to a maximum number of minutes per person. This will be determined by the number present wishing to speak as measured against the available time. If there are more speakers than the time allotted will permit for each to be called upon, the chair will reconvene another listening session for a future date. The list of order for speakers will be resumed with the next speaker in line at the time the last session was adjourned.
2. You must complete and submit this form if you wish to speak. You will be asked to state your name for the record and indicate whether you represent yourself, a group, an association, or other organization.
3. Please attempt to avoid repetition in your comments. In the interest of the time available and allowing as many speakers the chance to be recognized, the chair may curtail comments if the same point is being made over and over again for nothing more than emphasis.
4. You are not permitted to express disagreement with comments given by any other person. Your comments must be limited to your own position and to your own remarks.
5. Speakers must maintain control of their emotions at all times. This is a formal meeting of local town government and everyone present must demonstrate conduct that is consistent with the dignity of a town meeting in-session. Speakers may be stopped by the chair and not permitted to continue if they fail to follow and respect these guidelines.
6. Those in the room must remain quiet while others are speaking. Side comments, outbursts, or applause are not permitted and will be stopped. Please show courtesy to those speaking and to the town board members who are there to hear the comments. The chair will suspend the session if those in the room cannot abide by these guidelines.
7. Please do not ask any of the town board members their opinion on the subject of the listening session. The purpose of listening sessions is for the town board members to hear what you have to say, not what the town board members may think.
8. Town board members may choose to ask questions of speakers and to interact with them. However, debate will not be permitted. The purpose of questions and interaction is for clarification, not argumentative dialog.